

Approved by CC:

AUG 25 2014

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: RALPH MCBROOM

TODAY'S DATE: AUGUST 18, 2014

DEPARTMENT: PURCHASING

SIGNATURE OF DEPARTMENT HEAD: RALPH MCBROOM, C.P.M.

REQUESTED AGENDA DATE: AUGUST 25, 2014

SPECIFIC AGENDA WORDING: Consider approval to declare miscellaneous items as surplus pursuant to LGC 263.152 (a)(1) and place on Sheriff's Auction.

PERSON(S) TO PRESENT ITEM: RALPH MCBROOM, C.P.M.

SUPPORT MATERIAL: (See attached)

TIME: 5 min

ACTION ITEM: x

(Anticipated number of minutes needed to discuss item)

WORKSHOP _____

CONSENT: _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: X

IT DEPARTMENT:

AUDITOR: _____

PURCHASING DEPARTMENT: _____

PERSONNEL: _____

PUBLIC WORKS: _____

BUDGET COORDINATOR:

OTHER: _____


*******This Section to be completed by County Judge's Office*******

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ **Date** _____

**Consider to Declare Surplus
L.G.C. 263.152 (a)(1)**

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Asset #	Description	Serial #	Model	Dept.
2001	Konica Minolts Bizhub 200 copier	30CC0662		PCT 4
N/A	Wooden bench - pew			Jail
N/A	Misc office supplies			JP 1
N/A	5 - 4drawer file cabinets			JP 1
N/A	20" Dodge rim and tire	Found		SO
N/A	10 plastic totes			EM
N/A	5 old green cots			EM
N/A	2-Metal folder frames			EM
N/A	1- lg container of red mesh vests			EM
N/A	2- 800 series self contained positive pressure breathing apparatus			EM
N/A	5-Boxes of outdated Law books			LL
N/A	computer/printer stand			Jail
N/A	metal desk			Jail
13783	Canon Image runner 5055 Copier	CJK00210		CCL-1
N/A	4-Dell Laptops			SO
	Sony Disk Camera			SO
	Chair (blue cloth)			SO
	Chair (blue cloth)			SO
	Box Speakers			SO
	Chair (gray cloth)			SO
	Chair (brown cloth)			SO
	Chair (gray metal)			SO
	Desk (small brown computer)			SO
2773	Fax/Scan/Copier (Brother)			SO
	22-File Trays (plastic)			SO
	2-Typing Stands (plastic)			SO
	4-Hanging Files (plastic)			SO
	Index Cards (assort sizes)			SO
	Rolodex Cards			SO
	Ink Cartridge (Dell)			SO
	Rolodex Boxes (plastic)			SO
	Index Card Box (plastic)			SO
	3-Keyboard Hand Rests			SO
	Cords: Computer/Phone/Misc			SO
	Mouse			SO
	Brackets (metal)			SO
	Copier Tray Holder (plastic)			SO
	File Holder (stand up/plastic)			SO
	Shredder Part (top)			SO
	Brackets for Shelf			SO
	Holder (plastic, like trinket box)			SO
	2-Keyboards			SO
	2-Gun Holders			SO
	HP Copier Part (plastic)			SO

**Consider to Declare Surplus
L.G.C. 263.152 (a)(1)**

	Light Bulbs (short)			SO
	Phone (black)			SO
3511	Fax Machine (Fujitsu)			SO
3509	Fax Machine (Fujitsu)			SO
	Trays/Cords for Fax Machines			SO
	File Cabinet Bracket (metal)			SO
	Scanner (Realistic)			SO
	VCR/DVD Toshiba			SO
	Laptop (NEC) Gray			SO
	Scanner (HP41000)			SO
	Fax Machine (HP)			SO
	DVD (Magnavox)			SO
	Linens (came from jail)			SO
	Computer Desk (brown)			SO
	Walker (gray metal)			SO
	TV (Phillips Magnavox) small			SO
	Chair Arms w/bolts			SO
	Calculators			SO
	Calculator			SO
	Scanner (V-Con 020674)			SO
	Hole Punch			SO
	Plugs (USB/Box/Antennas/Etc.)			SO
	Printer (HP)			SO
	Power Plugs (Dell)			SO
	Photo Lens			SO
	HP APAC			SO
1368	Computer Tower (Creative)			SO
	Computer Tower (Creative)			SO
	Computer Screen			SO
1453	Computer Tower (Dell)			SO
	Surge Protectors (TrippLite)			SO
	Remote (Toshiba)			SO
	Scrambler (in box)			SO
	Gray Holders (misc./plastic)			SO
	Surge Protector (APC)			SO
	DVD-ROM Drawer			SO
	GPS Navigator (Garmin)			SO
	Walkie-Talkie (Motorola w/2 battery)			SO
	Pouch (leather)			SO
	Batteries			SO
	Samsung			SO
	Remotes			SO
	Charger (Motorola)			SO
	Scanner			SO
	Video (In Car L3)			SO
	Radios (Hand Held)			SO
	CO2 (Mobile)			SO

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Radar (Genesis)			SO
TV (Orion VHS)			SO
Straps			SO
HP Part (gray plastic)			SO
Shredder (Fellowes)			SO
Toys (stuffed animals/game)			SO
Rods (metal)			SO
HP Printer			SO
Nuts/Bolts/Nails/Knobs/Etc.)			SO
File Cabinet Dividers (metal)			SO
Stand (black, plastic)			SO
Gun Locks			SO
Thermostat Bracket Holder			SO
Light			SO
Walkie-Talkie (Messenger) w/cords			SO
18-Filing Cabinets (small)			SO
Desk Part (brown, broken)			SO
Bulletin Board (large, cork)			SO
Fire Extinguishers (model# A10A,large)			SO
Fire Extinguishers (model# 54,large)			SO
Fire Extinguisher (model SM340, small)			SO
Fire Extinguisher (model FA340HD, small)			SO